

### **Overview and Scrutiny Management Board Work Programme**

The Overview and Scrutiny Management Board will be responsible for scrutinising the following three commissioning strategies:

- How we do our Business
- Enablers & Support to Council's Outcomes
- Partnership Engagement and Support

### **Terms of Reference**

As part of its terms of reference, the Overview and Scrutiny Management Board will work to review and scrutinise the following services and their outcomes:

- information management and technology
- corporate property
- people management
- legal services
- commercial services including procurement and contract management
- business support to the Council's activities
- finance and treasury management

### **Work Programme Planning**

As part of the implementation of the revised scrutiny structure, overview and scrutiny committees should be involved at an early stage in policy development. In addition, the Overview and Scrutiny Management Board will need to be selective to work effectively with limited resources. It is expected that the Board will take a holistic and strategic approach to ensure issues of corporate and local importance, where scrutiny activity can influence and add value, are included in the work programme.

Members may wish to consider the following questions when considering future business for the Board:

- How services are planned and delivered as effectively as possible?
- How performance is maintained moving forward?
- How to help shape strategy and policy development?
- What are the key outcomes?

As outlined below, the work programme for Overview and Scrutiny Management Board is already relatively comprehensive due to the inclusion of pre-set items (such as performance monitoring, pre-decision scrutiny, and budget) and regular items that come to the Committee over the course of the year.

**Provisional List of Items – June 2017 – April 2018**  
**All Items are subject to confirmation**

<b><i>29 June 2017 – 10.00am</i></b>
Call-in (if required)
Councillor Call for Action (if required)
Introduction to Service Areas
Review of Financial Performance Report 2016/17
2016/17 Council Business Plan Quarter 4
Treasury Management Performance Quarter 4 (1 January to 31 March 2017) including Treasury Management Annual Report 2016/17
Overview and Scrutiny Committees Work Programme for 2017/18
Overview and Scrutiny Management Board Work Programme

<b><i>27 July 2017 – 10.00am</i></b>
Call-in (if required)
Councillor Call for Action (if required)
Performance of the Corporate Support Services Contract
Housing Company Business Case
Overview and Scrutiny Work Programme <ul style="list-style-type: none"> <li>• Adult Care and Public Health Scrutiny Committee</li> <li>• Communities and Public Protection Scrutiny Committee</li> </ul>
Overview and Scrutiny Management Board Work Programme

<b><i>28 September 2017 – 10.00am</i></b>
Call-in (if required)
Councillor Call for Action (if required)
Budget Monitoring Report 2017/18

<b>28 September 2017 – 10.00am</b>
2017/18 Council Business Plan Quarter 1
Treasury Management Performance Quarter 1 (1 April to 30 June 2017)
Overview and Scrutiny Work Programme <ul style="list-style-type: none"> <li>• Children and Young People Scrutiny Committee</li> <li>• Health Scrutiny Committee for Lincolnshire</li> </ul>
Overview and Scrutiny Management Board Work Programme

<b>26 October 2017 – 10.00am</b>
Call-in (if required)
Councillor Call for Action (if required)
Performance of the Corporate Support Services Contract
Corporate Health and Safety Annual Report 2016/17
Council Workforce Plan 2017/18 – Progress Report
Overview and Scrutiny Work Programme <ul style="list-style-type: none"> <li>• Environment, Economy and Transport Scrutiny Committee</li> <li>• Flood and Water Management Scrutiny Committee</li> </ul>
Overview and Scrutiny Management Board Work Programme

<b>30 November 2017 – 10.00am</b>
Call-in (if required)
Councillor Call for Action (if required)
Review of Financial Risk Assessment
2017/18 Council Business Plan Quarter 2
Treasury Management Performance Quarter 2 (1 July to 30 September 2017)
Overview and Scrutiny Work Programme <ul style="list-style-type: none"> <li>• Adult Care and Public Health Scrutiny Committee</li> <li>• Communities and Public Protection Scrutiny Committee</li> </ul>

<b>30 November 2017 – 10.00am</b>
Overview and Scrutiny Management Board Work Programme

<b>21 December 2017 – 10.00am</b>
Call-in (if required)
Councillor Call for Action (if required)
Overview and Scrutiny Management Board Work Programme

<b>25 January 2018 – 10.00am</b>
Call-in (if required)
Councillor Call for Action (if required)
Revenue and Capital Budget Monitoring Report 2017/18
Corporate Budget 2018/19
Service Budget Proposals 2018/19
Final Draft Council Business Plan 2018/19
Performance of the Corporate Support Services Contract
Overview and Scrutiny Work Programme <ul style="list-style-type: none"> <li>• Children and Young People Scrutiny Committee</li> <li>• Health Scrutiny Committee for Lincolnshire</li> </ul>
Overview and Scrutiny Management Board Work Programme

<b>22 February 2018 – 10.00am</b>
Call-in (if required)
Councillor Call for Action (if required)
2017/18 Council Business Plan Quarter 3
Treasury Management Performance Quarter 3 (1 September 2017 to 31 December 2017)

<b>22 February 2018 – 10.00am</b>
Treasury Management Strategy Statement and Annual Investment Strategy 2018/19
Overview and Scrutiny Work Programme <ul style="list-style-type: none"> <li>• Environment, Economy and Transport Scrutiny Committee</li> <li>• Flood and Water Management Scrutiny Committee</li> </ul>
Overview and Scrutiny Management Board Work Programme

<b>29 March 2018 – 10.00am</b>
Call-in (if required)
Councillor Call for Action (if required)
Performance of the Corporate Support Services Contract
Overview and Scrutiny Work Programme <ul style="list-style-type: none"> <li>• Adult Care and Public Health Scrutiny Committee</li> <li>• Communities and Public Protection Scrutiny Committee</li> </ul>
Overview and Scrutiny Management Board Work Programme

<b>26 April 2018 – 10.00am</b>
Call-in (if required)
Councillor Call for Action (if required)
Overview and Scrutiny Work Programme <ul style="list-style-type: none"> <li>• Children and Young People Scrutiny Committee</li> <li>• Health Scrutiny Committee for Lincolnshire</li> </ul>
Overview and Scrutiny Management Board Work Programme

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